

Council of Chairs and Coordinators Meeting
Monday, February 9, 2015
11:05am – 12:20pm, Room 38B-342

Attendance: Liz Barrow, Randy Abshier, Angela Feres, Priscilla Rogers, Nadra Farina-Hess, Susan Working, Derek Cannon, Zoe Close, Todd Myers, Peggy Wells, Beth Duggan, Gareth Davies-Morris, Paul Vincent, Sue Gonda, Barbara Loveless, Brian Carter, Jamie Shatwell, Shina Alagia, Craig Milgrim, Brian Keliher, Barb Gillespie, Cary Willard, Claudia Flores, Joel Castellaw, Janet Gelb, Scott Therkalsen, Oralee Holder, Lisa Maloy, Christi Vicino. **Guests:** Judd Curran, Sarah Moore, Beth Smith. **Recorder:** Tyler Dranguet.

I. Welcome and CCC Introductions – Evan Wirig

Evan gave his thanks for everyone's support last semester and encouraged individuals with pertinent information to send it to him so that it can be sent out other Chairs and Coordinators. Everyone in the room then introduced themselves.

II. Overview of Committees and "Uber Meeting" – Evan Wirig

Preference for adjunct faculty is no longer based on how long they have taught specific classes. With the new contract, it is instead based on the total number of sections they have taught. Adjunct faculty members must request preference to be included. Since the process is currently being formalized, adjunct faculty member are currently being instructed by the Union to email their Department Chair and Dean. A formal process will be announced soon.

Sue Gonda has met with the Chancellor and Tim Corcoran to discuss pay and hiring issues for tutors. Discussions to improve the process are currently taking place.

Sick leave donations are no longer donated to specific individuals. Instead, donated sick leave is distributed through the Union as needed.

III. VPAA Corner – Katrina VanderWoude

A. Tutoring

In an effort to improve issues with tutor pay and hiring, the Tutoring Task Force is being reestablished to help alleviate current issues. Rather than one joint task force with members from Grossmont College, Cuyamaca College, and the District, the new Tutoring Task Forces will be led locally by the Vice President of Academic Affairs at each college that will be able to respond better to specific conditions on each campus. The NANCE hiring form is currently in revisions and the Task Force will begin investigating tutor pay policies at other local community colleges to see how other colleges are compensating this group of employees.

B. Information Regarding Deans

Steve Baker, Dean of Arts, Languages, and Communication, is currently out on medical leave. He is expected to return on March 2nd. He has also verbally announced his retirement with intentions of retiring after the spring semester, but no official paperwork has been filed yet.

Christina Tafoya, Dean of the College's Career and Technical Education/Workforce Development division has accepted a job offering at Oxford College. As a result, an interim Dean was needed. Dr. VanderWoude extended a warm welcome and heartfelt thank you to Jim Custeau for returning as the CTE interim Dean for the rest of the semester. Jim has served as an interim dean at the College previously and worked for over thirty years at Cuyamaca College. The College hopes to hire a replacement dean by July 1.

Augustin Albarran, Dean of English and Social/Behavioral Sciences, is currently back 50% of the time and sharing his responsibilities as Dean with Susan Schwarz. It is estimated that Augustin will be back 100% in early April.

C. Current Job Openings

The application period for the College's Vice President of Student Services recently closed. Over seventy individuals applied. The position's hiring committee will be meeting soon to determine which candidates will be selected for interviews.

D. Priority List Hires

The College is currently assessing available funds that can be used to hire new staff from the Hiring Priority list. Emergency and strategic hires come before hires on the Priority List and no promises can be made at this point in time, but categorical funds are currently being examined to see which, if any, hires can be made.

IV. Website Update & Open House – Lorena Ruggero

A. Website Information

Anyone who would like redirect links for their webpages should email grossmont.website@gcccd.edu with their request. Requests should include the link of the current web address and URL address that they would like used for their redirect link. (Example: CCC's redirect link is <http://grossmont.edu/cccd/>.) Individuals who require editing access to the website, but have not completed training will need to receive training and email grossmont.website@gcccd.edu asking for access to their particular webpages before being able to edit anything on those areas of the site. [Grossmont.website@gcccd.edu](mailto:grossmont.website@gcccd.edu) is the college's new email address where questions regarding any website issues or requests can be formally made and processed.

B. Open House

The College is hosting an Open House event on Saturday, February 21st from 10:00am-2:00pm. From 10:00-12:00pm the College will be hosting financial aid workshops, from 11:00-1:00pm an information fair will be hosted in the main quad, and from 12:00-2:00pm volunteers from different departments will be hosting guided tours and information sessions. A large number of prospective students are expected to attend this event and all departments are invited to participate.

V. Continuing Initiatives & Pathways – Beth Smith

The "I Am Grossmont College" campaign is still seeking participants. Interested individuals who would still like to participate should submit their statement to Lorena Ruggero and contact Steve Harvey to schedule their photo session.

The project to map out all of the College's programs of study is almost done. An entire division is almost complete with the rest soon to follow. Anyone who needs assistance mapping out their program(s) should call Bonnie Ripley, Sarah Glasgow, or Beth Smith. Once completed, program maps will be posted to the website. It is still undecided whether general education courses should be included as a part of each program map. For hardcopy maps, the reverse side will include Program Student Learning Outcomes (PSLOs) for students to see what they will learn with a given program of study.

The College is currently at a decision point with its Pathways project. Pathways will help students feel a sense of belonging while at Grossmont and support student success. Mentoring, course links, and best practices will be implemented within these Pathway "academies" to help promote learning and student success. College faculty and staff will have an opportunity to vote on which design they prefer: "academies" by major or by theme with a third possibility of a hybrid option. A pros and cons sheet will be available soon for each choice.

Once the Pathways program is in effect, it is the College's goal to involve as many students as possible in the program. As students enroll, they will receive an email guiding them to the Pathways system with a summary of its benefits. The goal is for students to feel that they are having a personalized experience at Grossmont and feel a sense of belonging which will help them stay engaged from the start of their coursework.

The Pathways program is still in development. Individuals with questions are encouraged to contact the Beth Smith or the CPIE office. [ADDENDUM: A joint email from Beth Smith and Sue Gonda was sent out to all faculty and staff on Thursday February 12th stating that "the vote on the design for the pathways project" has been postponed until Pathways can be further discussed.]

VI. Blackboard Support – Janet Gelb

Training and support began Friday, February 6th for Blackboard and online courses. "Refresh Fridays" will also be available from Distance Education over the course of the semester.

Meeting adjourned at 12:20pm.

The next CCC meeting will be held on March 9, 2015 in Room 38B-342.