

Notes from the CCC meeting of November 28th, 2016

Building 34, room 150. 11:00 am to 12:20 pm

1. Visual Arts & Humanities Department Spotlight — Marion DeKoning. Marion presented some of the exciting opportunities for students and events happening in the Visual Arts and Humanities disciplines.

2. Quick Info and Updates — Judd Curran. Judd congratulated the Council for the successful drafting of the Construction Mitigation Resolution and its subsequent passage at Academic Senate. It is an example of how the CCC can take action to help communicate important considerations to all parties on issues that affect programs, faculty, staff, and students. Judd hopes that the CCC will continue to work in this manner — identifying issues central to programs, faculty, and students and taking action to help communicate the needs to the broader campus community. It's easier for issues to go unaddressed when only identified by a few. It's much more effective to move towards solutions when broad-based support is communicated in writing.

Bonnie Ripley (Grossmont College campus data liaison) has asked Judd to seek input from the CCC on what data metrics and data trends are needed and useful for Chairs and Coordinators to have access to. Judd asked the CCC to start thinking about what is needed in preparation for the February CCC meeting where Bonnie will be invited to gather feedback.

Clifton Quinn spoke on problems with WebAdvisor not including course descriptions, faculty emails, and active textbook links for each course. He presented a PowerPoint that illustrated how other colleges that use WebAdvisor include this content that is critical for student access and success. Clif stated that he presented this need at Academic Senate 1.5 years ago and the consensus was that it needed to be fixed. But, it is still a problem today. A suggestion was made by Sue Gonda and supported by others that a resolution be passed as soon as possible at the next Academic Senate meeting.

3. Security Response Draft Resolution — Jeff Lehman. Regarding the draft security response resolution, Jeff provided important information to consider about the current situation with the Sheriff's contract and the existing infrastructure as it relates to the draft. He said that currently the only option is to call 911 for assistance, whether the situation warrants an emergency response or just a student disruption incident. He also stated that the existing intercom system is very difficult and time-consuming to initiate. He also mentioned that there is a PA system that broadcasts from building 10 and building 70. Also, new construction has a specification that includes some form of intercom/PA system. Any two-tiered system may involve deans and or student affairs responders as deputies cannot enforce college student conduct issues/policies. Jeff also reviewed the existing "Building Marshal" program, whereby each building should have at least 2 building marshals assigned. A building marshal is equipped with a radio and trained on how to help with emergency situations specific to the evacuation/management of people in their assigned building. Currently, there are 30 trained building marshals (mostly staff, and some faculty). But, more are needed. Broad emergency announcements are currently made via email and text messages. Judd followed up with Jeff's presentations by recommending to Council members that a focus on what is needed with regards to security should be the emphasis of the resolution, rather than trying to come up with specific solutions to the problems.

4. Draft Guidelines for Election of CCC Chair — Judd thanked the CCC working group, including Liz Barrow, Janet Gelb, and Evan Wirig, for their hard work in drafting CCC election guidelines. The guidelines were reviewed and Council members provided feedback. The guidelines were generally well-received. Specific feedback included that CCC elections happen in off-years (staggered) from the Academic Senate President elections. Also, it was suggested that eligible Chairs have already earned Tenure. General agreement was made that former faculty chairs and coordinators, chair-elect, or current chairs and coordinators are all eligible to run, and that their experience as chair should be highlighted in their candidate statement and considered by the CCC when casting ballots. Joel Castellaw brought up the issue about the existing ambiguity with the definition of CCC membership, and it's relation to who is eligible to run as Chair of CCC. Clarification is needed about CCC voting membership, and it may be prudent to provide that clarification before finalizing the CCC Election Guidelines. The voting membership includes Department Chairs and Department Coordinators. But, there are also discipline-level coordinators, as well as non-department coordinators (for example, Faculty Professional Development Committee Coordinator, or Student Learning Outcomes Coordinator) that have often been invited to and regularly attend/contribute to the CCC. Judd suggested bringing this topic and the election guidelines back to the CCC in Spring to work on providing clarity and finalizing the election guidelines. The rest of the election guidelines was well-received.

5. Enrollment Strategies Conversation (continued) — No time was left to address this agenda item.