

Grossmont College Academic Renewal Petition

Petitions must be submitted to the Admissions and Records office by Tuesday for committee review on Wednesday.

Please review the reverse side of this document and complete the petition below:

Name _____ Student ID _____

Address _____ Date of Birth _____

City _____ State _____ Zip Code _____ Phone _____

Email: _____ Major: _____

Please check here if you would like your results emailed to you. Note we will only email the current email address on file with the Admissions & Records Department. You can update your email on Web Advisor/Self-Service.

Have you applied for graduation? Yes No: Term: _____ Year: _____

Reason for Petition (Choose Option I or Option II):

Indicate which Academic Renewal option you are seeking below. Please see a counselor prior to submitting this form to ensure that you meet all requirements. **You will be locked into the option you select for future academic renewal purposes.** Official transcripts from **ALL** colleges attended must be on file PRIOR to committee review.

____ **Option I:** A maximum of any 24 units of substandard coursework (D or F only) may be alleviated. This option may be approved twice, for a total of 24 units. Include the names and semesters of all courses. (Please use a separate paper, if necessary).

Semester/Year	Course Title	Course #	Grade Earned	# of Units	Approved/Denied

____ **Option II:** Two complete semesters in which the semester GPA is below a 2.0 may be alleviated. (When this option is selected, all grades whether substandard or passing will be alleviated in the chosen semester.)

Semester	Year	Approved/Denied

____ I acknowledge that I meet all the requirements for Academic Renewal and this action cannot be reversed. I can be granted Academic Renewal only twice at Grossmont-Cuyamaca College District.

____ I acknowledge that I have met with an academic counselor to review the guidelines and classes that are eligible for Academic Renewal.

____ *If applicable*, I'm a financial aid applicant or recipient and I understand that I have reviewed the Financial Aid implications of completing Academic Renewal.

Student Signature _____ Date _____

Counselor Signature (Recommended) _____ Date _____

ADMISSIONS USE ONLY

____ APPROVED Action: _____ Date _____
 ____ DENIED Reason for Denial: _____
 ____ TABLED _____

In compliance with Title 5 Regulations, a student's petition for academic renewal of substandard academic performance will be considered under the following conditions:

- At least one year has elapsed since the end of the semester of the most recent substandard grade(s) and/or the end of the semester to be alleviated, **AND** the student has completed at least 15 semester units of coursework with at least a 2.0 Grade Point Average (GPA) at a regionally accredited post-secondary institution. All courses taken during the semester/session in which the student reaches or exceeds the 15 semester unit minimum will be used in computing the GPA. Units completed with "P" (Pass) grades will not count toward fulfillment of this requirement.

Academic renewal cannot be used to set aside coursework which has been used to meet degree, certificate or certification requirements.

Academic Renewal does not provide an exception to the course repetition policy.

Prior Academic Renewals from Grossmont-Cuyamaca Community College District and other institutions will be taken into account when determining eligibility.

Procedure:

1. The student must formally request a review of substandard work to be alleviated. The Petitions Committee shall review all requests for academic renewal. The committee will determine if all criteria have been met and determination by the committee shall be final.
2. When such action is taken, the student's permanent academic records shall be annotated so that it is readily evident to all users of the record that no work taken during the alleviated semester(s), even if satisfactory, may apply toward degree requirements. However, all work will remain on the record insuring a true and complete academic history. Academically renewed courses will still be counted as attempted units and some restrictions will apply for Financial Aid and Veteran students who are receiving benefits through these services.

FINANCIAL AID STUDENTS:

Students may take advantage of academic renewal to improve their GPA with the college, but must remember that all units attempted and grades (including those forgiven under academic renewal and course repetition) will be included in the Financial Aid Satisfactory Academic Progress (SAP) calculation for maximum time frame. To maintain financial aid eligibility, students cannot attempt more than 150% of the units required for completion of their declared program of study (including transferable units from other institutions). The Federal Student Aid (FSA) program regulations make no provision for the concept of academic amnesty or academic renewal. Please consult with your Financial Aid Advisor if you have any questions.

Results of Petition

1. Please provide documentation to support your statements.
2. See a counselor to review academic policies/educational planning.
3. The Committee cannot rule upon your petition until you submit official sealed transcripts.
4. Your records indicate that you do not meet the requirements for Academic Renewal. Please refer to the criteria in the College catalog.
5. You did not comply with the Committee's request.
6. Please clarify your request.
7. No petition needed.