

**2019-2020 FINANCIAL AID PETITION FOR REINSTATEMENT**  
**Lack of Satisfactory Academic Progress**

**NAME** \_\_\_\_\_ **ID#** \_\_\_\_\_  
LAST FIRST M.I.

**HOME PHONE #** (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ **ALTERNATE PHONE#** (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

*Complete **IN BLACK INK** and return this petition to the Grossmont College Financial Aid Office.*

1. Reasons for Petitioning (Please check with the Financial Aid Office if you don't know why you are required to petition):

- I did not maintain a minimum 2.0 G.P.A. for the prior semester while I was on aid.
- I did not complete the minimum required units for the prior semester/academic year while I was on aid.
- I have more than 19 deficient units (more than 19 units of W's, F's, NP's, or Incompletes).
- My overall G.P.A. is below a 2.0.
- I am petitioning for Financial Aid Reinstatement after my petition or appeal was denied for:
  - Fall 20\_\_\_\_\_
  - Spring 20\_\_\_\_\_
  - Summer 20\_\_\_\_\_

2. Please attend the Financial Aid Advising Workshop **or** turn in the Two Semester Educational Plan from the Counseling 095 class. Check your Financial Aid Status page in WebAdvisor to see which you are required to attend. **NOTE:** You do not have to attend either one, if you attach a current (within the last 8 months) EOPS/ARC/CalWORKS Educational Plan with the approval of your EOPS/ARC/CalWORKS Counselor).

3. Please **ATTACH A SIGNED, TYPED STATEMENT** detailing the reasons for your lack of progress noted above. Refer to the **statement guidance on page 3** of this packet. You **MUST ATTACH DOCUMENTATION** verifying reasons such as medical, bereavement, or other extenuating hardships (i.e. first generation college student). (SUPPORTING DOCUMENTATION IS VITAL TO THE APPROVAL OF YOUR PETITION.) **In addition, you MUST describe how you have resolved the problem and/or enacted preventative measures to ensure it will not be a factor in your future progress.** The following scenarios are **NOT** extenuating circumstances and cannot be the sole basis for an approval:

- Course was too difficult
- Attempted too many units and couldn't handle the workload
- Transportation issues
- Lack of time management
- Financial Aid processing late or delayed
- Had to work too many hours

4. Have you attached supporting documentation in addition to your typed statement?     YES       NO

5. **Please attach Financial Aid Office Progress Reports if you are submitting this petition after the 7<sup>th</sup> week of the term.**

6. What is your educational objective at Grossmont College? **Check only one.** Financial Aid can only fund one objective.

- |   |  |
|---|--|
| <input type="checkbox"/> Certificate (1 year program) | <input type="checkbox"/> Associate Degree (2 year program) |
| <input type="checkbox"/> Transfer (4 year program)    | <input type="checkbox"/> Associate Degree Transfer (ADT)   |

7. What is your major for the educational objective you marked? \_\_\_\_\_

8. Anticipated date of graduation or termination of studies at Grossmont College: \_\_\_\_\_/\_\_\_\_\_  
month year

9. If transferring to another institution, please list name: \_\_\_\_\_

10. The following courses meet my educational objective at Grossmont College:

<u>FALL 2019</u>		<u>SPRING 2020</u>	
<i>Course Name</i>	<i>Units</i>	<i>Course Name</i>	<i>Units</i>

**By signing I am certifying that all the courses listed above are required for my major and educational goal here at Grossmont College. I further certify that all the information contained in this petition, in my statement and in all the supporting documentation is true and accurate. I understand that financial aid is intended only for required coursework. WARNING: If you purposely give false or misleading information on this worksheet and/or any attached documentation, you may be fined, be sentenced to jail, or both.**

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

**2019-2020 PETITION FOR FINANCIAL AID  
Lack of Satisfactory Academic Progress**

**FOR FINANCIAL AID OFFICE USE ONLY**

Total Units Attempted \_\_\_\_\_ Total Units Completed \_\_\_\_\_ Overall College GPA \_\_\_\_\_ Completion Rate \_\_\_\_\_ %

Previous Petition?  Yes  No (last award year was \_\_\_\_\_) Previous Warning Status?  Yes  No (term \_\_\_\_\_; year \_\_\_\_\_)

Previous Probation Status?  Yes  No (term \_\_\_\_\_; year \_\_\_\_\_) Educational Objective \_\_\_\_\_

Units Deficient?  Yes (# of Units : \_\_\_\_\_)  No Deducted Deficient Units?  Yes (# of Units: \_\_\_\_\_)  No

Revised Deficient Units?  Yes (# of Units : \_\_\_\_\_)  No Recalculate GPA \_\_\_\_\_ What is student's 150%? \_\_\_\_\_

Petition Approved (check all that apply)

Student met the Reinstatement requirements as outlined in the GC P&P Section 603.  One term only (term \_\_\_\_\_).

Student has a documented and compelling reason and is on Financial Aid Probation. Other Conditions for Probation Status Include: \_\_\_\_\_

Petition Denied (check all that apply)

Student does not have documented extenuating circumstances.

Student's overall GPA is below a 2.0 after two years.

Student did not meet the conditions for Reinstatement as outlined in the GC P&P Section 603.

Student did not meet the conditions set while on: \_\_\_ Warning \_\_\_ Probation

Student is not meeting Pace of Progression standards.

Student did not explain Preventative Measures / Resolutions.

Student needs to meet a semester of SAP to re-evaluate.

Additional Comments: \_\_\_\_\_

Financial Aid Advisor/Supervisor/Director Initials: \_\_\_\_\_

Date: \_\_\_\_\_

## Statement Guidance for Lack of Progress and Pace of Progression Petitions

*This is only a guide for the statement you need to submit with your Financial Aid Petition or Appeal.*

*Please do not submit this sheet to the Grossmont College Financial Aid Office.*

### Instructions:

For each semester that you had a non-passing grade (F, NP, W, I), please answer the questions below. If you are addressing more than one semester, make sure that you create a timeline from the oldest semester to the most recent one. Please review your Academic History on Web-Advisor (see page 2) and follow the examples below.

Example:

#### Fall 2010

*State the unique circumstance(s) that occurred to you or a member of your family; state the impact the circumstance(s) had on each course for which you received an F, NP, W or I; state how the circumstance(s) were resolved and describe any preventive measures that you implemented to ensure the circumstance(s) may not occur in the future; and attach supporting documentation.*

#### Spring 2011

*State the unique circumstance(s) that occurred to you or a member of your family; state the impact the circumstance(s) had on each course for which you received an F, NP, W or I; state how the circumstance(s) were resolved and describe any preventive measures that you implemented to ensure the circumstance(s) may not occur in the future; and attach supporting documentation.*

#### Summer 2011

*State the unique circumstance(s) that occurred to you or a member of your family; state the impact the circumstance(s) had on each course for which you received an F, NP, W or I; state how the circumstance(s) were resolved and describe any preventive measures that you implemented to ensure the circumstance(s) may not occur in the future; and attach supporting documentation.*

### Questions:

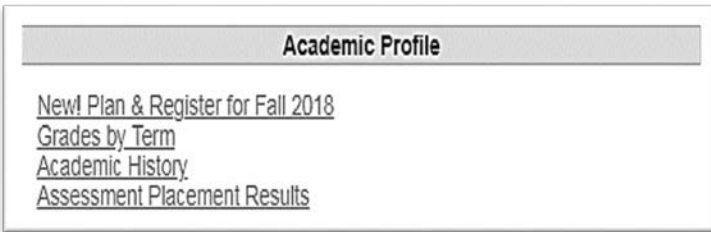
1. For the semester in question, what was the reason you did not meet satisfactory academic progress? What prevented you from passing your classes?
2. How did this (your reason) impact your academic education for the semester in question?
3. What is your resolution and preventive measures? How have you resolved the issue and what are you doing different so that this situation does not affect your academic education again?
4. Do you have any supporting documents? Do you have any documents within the dates of the semester in question that can back up your statement? If you do, please provide a copy that we can keep.
5. Is there anything else you forgot to mention that you think will help explain what happened? If so, please include in your statement.

## Steps to View Your Academic History on Web Advisor

1. Got to: <https://wa.gcccd.edu/>, **Log In** and select **Students**.



2. Once you have selected **Students**, find **Academic Profile** located on the mid-right section then select **Academic History**. Once you are there, select **WA Webadvisor** for transcript type and click **Submit**.



3. After following the steps above, you should be able to see your academic history which will include your grade(s) and term(s) which you attended.

